

Grace Juarez

Full-Time Student

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EXPERIENCE

Target: Evanston, IL — *Style Consultant*

May 2024 - Present

- Provide assistance and personalized clothing style recommendations to customers.
- Create an inviting shopping environment by maintaining clothing stocked, and organized, and keeping the fitting room clean.
- Responsible for overseeing and handling In-bound merchandise
- Consult with the Style department team lead to ensure productivity throughout the day
- Assist team with all other duties based on business needs

School of Education and Social Policy: Evanston, IL — *Front Desk Administrator*

December 2024 - Present

- Build a safe and warm community for students in the office
- Lead Inter School Transfers and Informational Sessions
- Produce weekly SESP newsletter
- Create advising appointments and any other minor administration work

EDUCATION

Northwestern University: Evanston, IL

September 2024 - June 2028

B.A Weinberg College of Arts and Sciences

Evanston Township High School: Evanston, IL

August 2020 - May 2024

High School Diploma

SKILLS

Google Workspace

Microsoft Excel

Communication

Organization

Leadership

AWARDS

Evanston Scholar

National Honor Society

Spanish Bilingual Certification

CPR Certification and Narcan Administration

High Honor Roll

Math Department Award

LANGUAGES

Spanish- Native

English

Interests

Baking, Reading, Swimming, Volunteering

Leadership and Activities

- **Evanston Township High School Student Ambassadors** August 2021-May 2024
Executive Director of Equity & Inclusion- 12th Grade Evanston, IL
 - Attend weekly meetings to prepare and present future events where ambassadors are needed
 - Support any School events where incoming students and parents may need support.
 - Manage committees' progress to stay on track with meeting work to support events
 - Mentor incoming freshman students, especially interpreting for Spanish-speaking families.
- **Health Center Ambassadors:** August 2021-May 2024
President- 10th and 11th grade Evanston, IL
 - Collaborate with the Vice President and club sponsor on weekly meeting topics on public health
 - Network with public health professionals and graduating Global/Public Health Undergraduates
 - Participate in training and certification events offered by the city, school, or our efforts
 - Plan and execute an annual project through months of planning, school posters, word-to-word, and in-person presentations/ student collaborations.
- **Global Glimpse: (Acceptance rate <10%)** June 2023
Global Glimpse 2023 Alumni Ecuador
 - Attended a two-week community service travel program in Riobamba, Ecuador
 - Leader of the Day
 - ~Planned an entire day full of activities and networking with another leader of the day along with and taking care of other Global Glimpsers
 - Participated in an Action project with my group
 - ~ Self-funded project where we planted and painted a mental-special needs school to improve the quality of life
- **Interact/ Rotary International:** August 2022- May 2024
Treasurer (11th grade) and Vice President (12th grade) Evanston, IL
 - Attend weekly meetings to identify projects and areas of need within Interact, along with Rotary International
 - Form and manage committee work to support events
 - Plan and execute annual projects through fundraisers
 - Network and connect with sponsors
- **Chicago Volunteer Legal Services:** December 2024- Present
Spanish- English Translator Chicago, IL
 - Collaborate with Pro-Bono Attorneys to provide interpretation for legal Services
 - Placed with individuals to complete affidavits